

New Horizons Charter Academy

Board Meeting

December 15, 2022

Board Present – David Sams (Chairman), Dr. Christina Duran, Richard Thomas (ED), Ilana Youngheim, Mary Minassian

Not Present – Dr. Castaneda, Arsen Alekryan

Public - Guillermo Gomez, Nicole Kraake, Geetha Huma C.P.A., Xiomara Medrano, Jannet Curiel, Bea Italia

I. CLOSED SESSION - None

Meeting Commenced at: 5:45 PM

Public Comments: None

Items for Action

Approval of Board Meeting Minutes (November 1, 2022 Board Meeting)

- Motion made to approve – Dr. Duran
- Second – Ms. Youngheim
- Motion Carries (4-0 Yes votes)

Monthly Financial Report

October 2022 Financials

1. Average Daily Attendance at 256, with average ADA 234, attendance rate decreased by 14 students, rate of attendance 91.4%
 2. Total Expenses forecasted at \$5.2MM, with an overall increase of \$172K, primarily due to payroll expenses, healthcare costs, and professional fees, mainly IT services.
 3. Surplus forecasted at \$294K for FY22-23.
 4. Ending Funding Balance \$2.0MM (39.1% of total expenses above recommended minimum of 15%)
 5. Cash Balance \$1.9 MM, projected to \$1.4MM and projected at \$1.4MM
 - a. Including repayment of Proposition 39 Energy Grant, unspent balance (pending CDE invoice) – 190K
 - b. Repayment of Prop 39 Facilities Settlement Agreement for the current year - \$99K
- Motion made to approve – Dr. Duran
 - Second – Mr. Sams
 - Motion Carries (4-0 Yes votes)

Final First Interim Report

- Motion made to approve Dr. Duran
- 2nd Motion - Ms. Youngheim
- Motion Carries (4-0 Yes votes)

FY Audit Report Extension – Request due to extensive due to additional compliance testing. LAUSD, as our authorizer, has approved this request and moved this back to February 15th.

Review and discussion of Compliance Monitoring and Certificate of Board Compliance Review. Board reviewed the document in its entirety and determined that all compliance areas were monitored and present to support school operations and instructional programs.

Approval of Compliance Monitoring and Certificate of Board Compliance Review

- Motion made to approve – Mr. Sams
- Second – Ms. Youngheim
- Motion Carries (4-0 Yes votes)

Review and discussion of ERC Application materials and calculation spreadsheet. Fee Engagement for service to prepare and submit ERC application.

Approval of ERC Application and Fee Engagement

- Motion made to approve – Mr. Sams
- Second – Ms. Youngheim
- Motion Carries (4-0 Yes votes)

Executive Director and Ms. Huma from CharterImpact presented the revision to the LCAP Budget Overview spreadsheet which contains the LCAP Expenditure Table and LCAP Contributing Funds Table. The numbers reported on the LCAP are correct however the numbers on the Expenditure Table needed to match the LCAP document. This was corrected and shared with the Board. The budgeted funds did not change.

Motion to Approve of LCAP Revisions as needed

- Motion made to approve – Mr. Sams
- Second – Ms. Youngheim
- Motion Carries (4-0 Yes votes)

Executive Director's Report

LAUSD / Math Concerns – NHCA has been administering a range of assessments to help provide our teachers with student performance information to help drive and differentiate their instruction. In the last district analysis of our School Dashboard, the district requested that we address their concerns related to a drop in mathematics scores for the **2018-2019 school year**. We addressed these concerns by sharing the following data measures.

- NHCA has higher overall scores than LAUSDS in mathematics
- In relation to the entire state, our mathematics scores are lower, but not when you compare them to similar schools and similar demographics, by those measures, we are compatible.
- Our current NWEA scores demonstrate that we have grown in mathematics for grades K-3, and are making steady progress with grades 4-8, especially with our subgroups. Considering the Pandemic and other learning loss challenges, we are turning the corner in these grades and look forward to our newest mathematics NWEA assessments, which will take place when our teachers/students return in January.

Conflict Mediation (Fair Avenue) – We would like to share that our Mrs. Kraake has constructed a conflict mediation team that works on resolving student conflicts and bullying in small group settings. We realize that to prepare students to add depth to their learning skills, we must address the impact of the Pandemic on their social emotional needs. Unlike many other schools, we are being proactive in applying ESSR funds to address these challenges.

Universal Pre-Kindergarten – We are pleased to announce that we have received \$54,027 dollars for our Universal Transitional Kindergarten program to apply toward instructional materials, supplies and teacher professional development. We began our NHCA Transitional Kindergarten Program in 2019 and grown over the past four years, as you can see, the following growth in enrollment for 2023.

- 2019 - 2020 - 3 students
- 2020 - 2021 - 7 students
- 2021 - 2022 - 9 students
- 2022 - 2023 - 13 students

Dr. Duran – Does Transitional Kindergarten include recess breaks and lunch?

Richard Thomas – There are no nap-time breaks, but we do include nutrition and lunch.

Mr. Sams – Is this a one-time grant?

Richard Thomas – Yes, it is. With these funds now in place, we have also conducted a TK parent survey and formed an expenditure plan for your review.

Prop 39 Update – The reduction in student enrollment, due to Covid has had a major impact on our NHCA and the district as well. We have proposed to the district that we meet our financial obligation of \$105,312 by making (4) payments of \$26,328 by December of 2023. Our legal team assures us, that the district will agree to this proposal, which we look forward to sharing this with the Board soon.

English Learner Advisory Committee Meeting – We held our third meeting after our student holiday performance this week. At this meeting, we discussed our future move Fair Avenue, as well as the expansion of our Universal Pre-Kindergarten program, and NHCA ELD curriculum and support being provided in class to support our EL students. Also discussed the criteria used for reclassification of EL students and ELPAC testing and how these scores are used to focus on support for English Learners.

Final Comments - As always, we grateful to the Board for your continued support and wish you and your families Happy Holidays, good health for the new year.

Meeting adjourned at Next Board Meeting – January 24, 2023 - 5:45 PM

LEGEND

<i>Academic Terms</i>	<i>Financial Terms</i>
<i>ESSER – Elementary and Secondary School Emergency Relief Fund</i>	<i>MM – million dollars</i>
<i>ADA – Average Daily Attendance</i>	<i>K – thousand dollars</i>
<i>LAUSD – Los Angeles Unified School District</i>	
<i>CAASSP – California Assessment of Student Performance and Progress</i>	
<i>Prop 39 – a school facilities-based initiative</i>	
<i>Prop 39 – a reallocation of funding for previous years rent to LAUSD</i>	
<i>CDE – California Department of Education</i>	
<i>CAASPP – California Assessment of Student Performance and Progress</i>	
<i>COLA – Cost of Living Adjustment</i>	
<i>HH – ADA Hold Harmless Protection</i>	