

BOARD MEETING MINUTES
February 20, 2024 – 6:00 P.M.

BOARD OF DIRECTORS
DHARMA EDUCATIONAL INSTITUTE
DBA NEW HORIZONS CHARTER ACADEMY

6501 FAIR AVE., NORTH HOLLYWOOD, CA 91601
6:00 P.M. – Zoom Meeting
Join Zoom Meeting:

Meeting ID: 841 7641 4368

I. CLOSED SESSION - Facilities

II. OPEN SESSION

A. CALL TO ORDER 6:00 PM

B. ROLL CALL

Present – Mr. David Sams, Ms. Ilana Youngheim, Ms. Mary Minassian, Mr. Richard Thomas (Executive Director)

Absent – Dr. Mario Castaneda, Ms. Sharon Hansel-Cohen, Mr. Gilbert Najm

No Public Comments.

Melina Minassian (Asst. Office Manager), Xiomara Medrano, (Pupil Services Clerk) present

C. Financial Reports/Action

1. Approval of December 5th, 2023 Board Meeting Minutes

Motion to Approve Ms. Mary Minassian

Second Ms. Ilana Youngheim

Vote 3-0 Approved

2. Review and discuss 2nd Interim Financials

The 2nd Interim Financials were presented by Matt Percin, CharterImpact Financial Manager and reviewed by Board of Directors.

Motion to Approve Mr. David Sams

Second Ms. Mary Minassian

Vote 3-0 Approved

3. Prop39 Proposal for Facility Use Agreement for 2024-2025

New Horizons Charter Academy has created the Prop39 Proposal to request the district to enter into a Facility Use Agreement at Fair Ave Elementary. This is the school that NHCA is currently co-located. The submission deadline is November 1st, 2023. Presented are the tables of In-District ADA per grade and the expectation that NHCA will receive the same number of classrooms as this year. NHCA will have access to shared-use space, auditorium, covered-eating area, blacktop and library.

4. Review and discuss School Accountability Report Card
Mr. Thomas SARC Report to Board for review. Board reviewed details of SARC Report.
Motion to Approve: Ms. Mary Minassian
Second: Ms. Ilana Youngheim
Vote: 3-0 Approved

5. Review and Discuss January 2024 Monthly Financial Report
The Board reviewed the October Monthly financials, ADA, Budgets vs Actuals and relationships between revenues and expenses.
Motion to Approve: Ms. Ilana Youngheim
Second: Mr. David Sams
Vote – 3 -0 Approved

6. Review and discuss Mid-Year LCAP report
Mr. Thomas presented Mid-Year LCAP report to the Board. Discussion of:
Overview of LCAP Requirements,

California Dash Board Overview,

Updated Budget Overview for Parents

LCAP Goals
 - Implementation and Expenditure Status ^[1]_[SEP]
 - Progress towards meeting goals ^[1]_[SEP]
 - California Dashboard Data ^[1]_[SEP]

The Board reviewed report in detail.
Motion to Approve: Ms. Mary Minassian
Second: Ms. Ilana Youngheim
Vote – 3 -0 Approved

7. **Review and discuss Board Resolution for Reimbursement Resolution for Friar Project Tenant Improvement**
Board reviewed and discussed the necessity of having past work reimbursed if the bank loan financing from Banc of California does not get completed.
Motion to Approve Mr. David Sams
Second Ms. Mary Minassian
Vote 3-0 Approved

D. Executive Director Report- Executive Director/Principal Mr. Thomas

1. **NHCA has completed its Winter NWEA testing for all students in English and Math.**
2. First Semester has been completed and report cards were sent out to parents
3. Sparks Tutoring has begun as of late November and continues to support highest need students
4. **Update on the Fair Ave Campus**
 - a. Due to extensive recruiting, NHCA has added 5 students.
 - b. Currently 93% attendance rate
 - c. Enrollment at 201 students

- d. Plan is to open the New Horizons Charter Academy new campus for August 2024.
- e. LAUSD Board Meeting vote on Material Revision regarding move to new Friar Campus for 24-25 school year was approved 5-1 in favor of Material Revision.
- f. March 26, 2024 next board meeting in person at Fair NHCA 6pm

.F. Meeting Adjourned 8:00 PM Motion to adjourn David Sams, Second Mary Minassian