

New Horizons Charter Academy

Board Meeting

May 23, 2023

Board Present – David Sams (Chairman), Richard Thomas (ED). Mary Minassian, Sharon Hansel-Cohen, Gilbert Najm, Ilana Youngheim

Not Present – Dr. Castaneda, Arsen Alekyan

Public - Guillermo Gomez, Xiomara Medrano, Bea Italia, Melina Minassian, Nicole Kraake

I. Closed Session – Facilities

Meeting Commenced at: 5:45 PM

Public Comments: None

Items for Action

Motion to renew position on Board of Directors for Ilana Youngheim for Term June 22, 2023 to June 21, 2025

- Motion made to approve – Mr. Sams
- Second – Mrs. Minassian
- Ms. Youngheim recused herself
- Motion Carries (4-0 Yes votes)

Approval of Board Minutes, April 19, 2023, Mr. Sams, any revisions or discussion of previous Board Meeting Minutes? Do we have a motion to approve? No revisions indicated by Board.

- Motion made to approve – Mrs. Minassian
- Second – Mr. Najm
- Motion Carries (5-0 Yes votes)

Prop 39 -Update – NHCA has submitted for approval of our final offer for 23-24 school year at Fair Avenue ES LAUSD Co-Location, LAUSD will provide NHCA with (14) classrooms to accommodate NHCA. NHCA is in discussions with Prop39 office regarding entering into an alternative agreement, which would grant us a (15th) portable. As of right now, this is alt agreement is being discussed, and has been approved by the site principal. This additional classroom space will be critical to obtain for use with providing services for NHCA special needs students.

April 2023 Financials

1. Average Daily Attendance at 256, with average ADA 228.94, average attendance rate 90%
2. Revenue forecasted at \$5.4MM
3. Total Expenses forecasted at \$4.7MM; up \$220k
4. Surplus forecasted at \$690K for FY22-23
5. Ending Funding Balance \$2.4MM
6. *Cash Balance forecasted at \$3.2MM*

- Motion made to approve – Mrs. Minassian
- Second – Mr. Najm
- Motion Carries (5-0 Yes, votes)

2023-2024 Preliminary Budget (Matt Percin Charter Impact Report)

Mr. Sams – What percentage of our revenues are we spending on expenses?

Matt – On average, it is about 85%. NHCA has a healthy reserve each month of about 15%

Thomas – Removing the Lankershim rent, we can drop our overall expenses by 5%, in addition to the parking and other building related maintenance and operating expenses associated with Lankershim Private facility. There will be additional repairs needed as NHCA exits the building, but NHCA will share these expenses after end of lease on July 31, 2023. There will also be expenses for the new building, so this will balance out in the end. The expenses outlined in budget are in alignment with previous years expenses. Revenue is reflected based on State and Federal ADA projections. Minor adjustments to expenses related to merging of Lankershim site with Fair Ave location.

- Motion made to approve – Mr. Sams
- Second – Mr. Najm
- Motion Carries (5-0 Yes, votes)

Review, Discuss Board Resolution of Material Revision for New Horizons Charter Academy to move to private facility in 2024-2025, Mr. Sams reads the Board Resolution:

- 1) Dharma Educational Institute (“DEI”), California Non-Profit Corporation, which operates New Horizons Charter Academy (“NHCA”), proposes the Board Resolution to make Material Revision to Charter Petition to move Charter School from Prop39 site to private facility for the 2024-2025 school year
- 2) The Board of Directors of DEI find it in the best interest of NHCA to submit a request for a Material Revision of its Charter Petition for the change of location of the school from its current location on Prop39 co-location site to a private facility.
- 3) NHCA has also maintained an office lease at previous private site of 5955 Lankershim Blvd. North Hollywood, the original location of the charter, when NHCA was established.
- 4) NHCA Board of Directors has reviewed the information regarding the proposed private facility at 14701 Friar Street, Van Nuys and determined this to be a sufficient facility to meet the needs of the Charter School. The Board of Directors is aware that the Charter is working with the City of Los Angeles Planning Department to finalize the requirements for occupying this facility. The expected date the site will be available for enrollment will be July 2024.
- 5) NHCA Board of Directors is aware that the proposed facility is outside the community of schools and will require a Community Impact Assessment, as defined by the district
- 6) NHCA Board of Directors understands the limitations on school programs and school needs based on the Prop39 co-location. The proposed facility will provide for necessary classroom space for programs that serve student with special needs, much needed intervention programs, after-school learning loss tutoring programs, additional administrative space to provide restorative justice and conflict mediation support. The Board is aware that NHCA had to relinquish shared-use space for computer lab, science lab, library and has limited blacktop space for Physical Education programs on the Prop39 location. The move to the proposed facility at Friar Street will provide for all these necessary programs for student success and support

- 7) NHCA Board of Directors discussed the opportunity of NHCA acquiring a permanent home for the Charter School
- 8) NHCA Board of Directors proposes in the Board Resolution to prepare the Material Revision and Community Impact Assessment for submission to the district
- 9) NHCA Board of Directors further resolves, that the nature and scope of the changes associated with the Material Revision of the charter are:
 - a) Proposed Facility address added as 14701 Friar Street, Van Nuys, CA 91411
 - b) Update the budget and financial projections to reflect the above
 - c) Update the Charter Petition to include the current District Required Language
- 10) NHCA Board of Directors authorizes, Richard Thomas, Executive Director, as the representative to execute the amendment document, and act on behalf of NHCA with respect to the Material Revision process, including any and all actions needed to finalize the submittal documentation and to effectuate the use and operation of NHCA at the TK-8th grade location.

Mr. Sams: any revisions or discussion pertaining to the Board Resolution presented regarding the Material Revision related to moving to new private facility for the 2024-2025 school year from Prop39 co-location to a private facility. Board reviewed Resolution for move to private facility. Board discussed rationale for move to new facility and agrees with the need to obtain new facility for NHCA students. Board discussed the requirement of the Material Revision to the Charter Petition related to this move to new facility. Mr. Sams: Do we have a motion to approve? No revisions indicated by Board.

- Motion made to approve – Mrs. Minassian
- Second – Mr. Najm
- Motion Carries (5-0 Yes votes)

Executive Director's Report – NHCA has dedicated a great of effort to preparation of the CAASPP exam, with Saturday CAASPP Boot Camp, Sparks Tutoring Program and extra intervention by our teachers during school. NHCA is hoping to mitigate the learning loss from the COVID shutdowns. NHCA will share those student results with you soon, that test will be given May 30th through June 9th.

Meeting adjourned at 7:30pm

Next Board Meeting – June 28, 2023 - 5:30 PM

LEGEND

<i>Academic Terms</i>	<i>Financial Terms</i>
<i>ADA – Average Daily Attendance</i>	
<i>CAASSP – California Assessment of Student Performance and Progress</i>	
<i>CDE – California Department of Education</i>	
<i>CAASPP – California Assessment of Student Performance and Progress</i>	
<i>COLA - Cost of Living Adjustment</i>	
<i>ESSER – Elementary and Secondary School Emergency Relief Fund</i>	
<i>HH – ADA Hold Harmless Protection</i>	
<i>K – thousand dollars</i>	
<i>LAUSD – Los Angeles Unified School District</i>	
<i>PBIS – Positive Behavior Interventions and Support</i>	
<i>Prop 39 – a school facilities-based initiative</i>	
<i>Prop 39 – a reallocation of funding for previous years rent to LAUSD</i>	
<i>MM – million dollars</i>	
<i>SARC – Student Accountability Report Card</i>	
<i>SPED – Special Education</i>	
<i>Title IX Initiative – An amendment that provides freedom from sexual discrimination for students and educators.</i>	