

BOARD MEETING MINUTES
September 28, 2023 – 8:00 P.M.

BOARD OF DIRECTORS
DHARMA EDUCATIONAL INSTITUTE
DBA NEW HORIZONS CHARTER ACADEMY

6501 FAIR AVE., NORTH HOLLYWOOD, CA 91601
8:00 P.M. – Zoom Meeting
Join Zoom Meeting:

Meeting ID: 841 7641 4368

I. CLOSED SESSION - Facilities

II. OPEN SESSION

A. CALL TO ORDER 8:00 PM

B. ROLL CALL

Present – Mr. David Sams, Ms. Ilana Youngheim, Ms. Mary Minassian, Mr. Gilbert Najm, Mr. Richard Thomas (Executive Director)

Absent – Dr. Mario Castaneda, Mr. Arsen Alekryan, Ms. Sharon Hansel-Cohen

No Public Comments.

No Staff, Parents or Community Members present

C. Financial Reports/Action

1. Approval of April 19, 2023 Board Meeting Minutes

Motion to Approve Mary Minassian

Second Ms. Ilana Youngheim

Fiscally year 2023 unaudited actuals passed anonymously

Vote 4-0 Approved

2. Review and discuss EPA budget

EPA money is applied towards certificated salaries and benefits- discussion was pertaining to how money was allocated.

Motion to Approve Mary Minassian

Second Ms. Ilana Youngheim

Vote 4-0 Approved

3. Financial Presentation of August Financials

Motion to Approve – Mr. Sams

Second Mr. Najm

Vote 4-0 Approved

4. Fiscal Year 2022/23 – Unaudited Actuals Reviewed and Discussed.

Motion to Approve Mary Minassian

Second Ms. Ilana Youngheim
Vote 4-0 Approved

D. Executive Director Report- Executive Director/Principal Mr. Thomas

1. Review, discuss Board Resolution 000008 for Material Revision for move to Private Facility in 2024-2025 Community Impact Assessment and proposed new school facility update

- a. TOWN HALL MEETING: Discussed the plans for the proposal for the proposed new facility at 14701 Friar Street, Van Nuys. Town Hall meeting with staff and parents was advertised and shared with community to discuss the proposed new facility.
- b. MATERIALS REVISION: Submission of Material Revision and Community Impact Assessment was sent to LAUSD on September 15th deadline. NHCA received an email that confirmed that NHCA met the min. requirements for the materials revision. NHCA must wait 120 days for final approval by LAUSD Charter Schools Division.
- c. Architect and Builders- Plans have been submitted the Los Angeles City Planning Department for review. NHCA had meeting with City of LA planning dept regarding COO and whether there is a need for CUP. The City Planning Analyst indicated that he did not see anything that would constitute a need for a CUP. The documents are under desk review and a formal decision will be made within a month.

2. Update on the Fair Ave Campus

- a. Lost about 35 students as population is transient (apt. Buildings and increasing rent in North Hollywood)
- b. Currently 90% attendance rate
- c. Approximately 200 students
- d. NHCA will make adjustments in operating budget to account for decrease in enrollment.
- e. Plan is to open the proposed new campus for August 2024. Although we will apply to Fair Ave for Prop39 co-location in case there are unforeseen issues that arise for the completion of proposed new facility.
- f. Back To School Night was a great success including a Kona Ice Truck fundraiser
- g. October Prop 39 application will be written and discussed at next board meeting
- h. October 24, 2023 next board meeting in person at Fair NHCA 6pm

.F. Meeting Adjourned 9:01 PM Motion to adjourn David Sams, Second Mary Minassian