

BOARD MEETING MINUTES
October 24, 2023 – 6:00 P.M.

BOARD OF DIRECTORS
DHARMA EDUCATIONAL INSTITUTE
DBA NEW HORIZONS CHARTER ACADEMY

6501 FAIR AVE., NORTH HOLLYWOOD, CA 91601
6:00 P.M. – Zoom Meeting
Join Zoom Meeting:

Meeting ID: 841 7641 4368

I. CLOSED SESSION - Facilities

II. OPEN SESSION

A. CALL TO ORDER 8:00 PM

B. ROLL CALL

Present – Mr. David Sams, Ms. Ilana Youngheim, Ms. Mary Minassian, Mr. Gilbert Najm, Mr. Richard Thomas (Executive Director)

Absent – Dr. Mario Castaneda, Mr. Arsen Alekryan, Ms. Sharon Hansel-Cohen

No Public Comments.

Bea Italia (Office Manager/HR Manager), Rosario Ramos (LAUSD Charter Schools Division Specialist), Xiomara Medrano, (Pupil Services Clerk), Marcos Ortiz (Dean of School Climate) present

C. Financial Reports/Action

1. Approval of September 28, 2023 Board Meeting Minutes

Motion to Approve Ms. Mary Minassian

Second Ms. Ilana Youngheim

Vote 4-0 Approved

2. Review and discuss Revised Material Revision budget

The revised Material Revision Budget was presented to adjust for decrease in current enrollment and updated projected enrollment for 24/25 school year. Revised expenses related to Tenant Improvement Loan at 8% and timeline of loan repayment.

Overallocation expenses properly added to budget.

Motion to Approve Mr. David Sams

Second Mr. Gilbert Najm

Vote 4-0 Approved

3. Prop39 Proposal for Facility Use Agreement for 2024-2025

New Horizons Charter Academy has created the Prop39 Proposal to request the district to enter into a Facility Use Agreement at Fair Ave Elementary. This is the school that NHCA is currently co-located. The submission deadline is November 1st, 2023. Presented are the tables of In-District ADA per grade and the expectation that NHCA will receive

the same number of classrooms as this year. NHCA will have access to shared-use space, auditorium, covered-eating area, blacktop and library.

Motion to Approve – Mr. David Sams

Second Ms. Mary Minassian

Vote 4-0 Approved

D. Executive Director Report- Executive Director/Principal Mr. Thomas

1. **NHCA has completed its Fall NWEA testing for all students in English and Math.**
2. **NHCA has completed all its initial ELPAC testing for new EL identified students**
3. **Update on the Fair Ave Campus**
 - a. Due to extensive recruiting, NHCA has added 5 students.
 - b. Currently 93% attendance rate
 - c. Enrollment at 201 students
 - d. Plan is to open the proposed new campus for August 2024.
 - e. Back To School Night was a great success including a Kona Ice Truck fundraiser
 - f. November 28, 2023 next board meeting in person at Fair NHCA 6pm

.F. Meeting Adjourned 7:45 PM Motion to adjourn David Sams, Second Mary Minassi