

New Horizons Charter Academy

**Board Meeting**

*Jan.25, 2022*

**Board Present** – David Sams (Chairman), Dr. Christina Duran, Richard Thomas (ED). Ilana Youngheim, Arsen Alekyan

**Not Present** – Dr. Castaneda

**Public** - Guillermo Gomez, Michael Curry, Geetha Huma C.P.A., Dori Soria

I. CLOSED SESSION

*Meeting Commenced at: 5:45 PM*

**Public Comments:** None

**Items for Action**

***Approval of Board Meeting Minutes (Dec 7, 2021 Board Meeting)***

Dr. Duran – Please make revisions as noted, I propose we add a box that shares what all these abbreviations stand for.

Mr. Thomas – The abbreviations will be spelled out, to make it clearer for our school community.

- Motion made to approve – Dr. Duran
- Second – Mrs. Youngheim
- Motion Carries (4-0 Yes votes)

**Monthly Financial Report**

**Nov 2021 Financials**

1. Average Daily Attendance at - The average ADA is 261, attendance rate at 94.6%.
2. Revenue - is forecasted at \$5.3Million, decreased from last month.
3. Total Expenditures forecasted at \$4.9Million, with a decrease \$20,000.
4. Surplus forecasted at \$411,000.
5. Ending Funding Balance \$1.89Million
6. Cash Balance \$1.6Million, projected to \$1.0million for the end of the fiscal year.

- Motion made to approve – Dr. Duran
- Second – Mrs. Youngheim
- Motion Carries (4-0 Yes votes)

**First Interim Financial Report (Geetha Huma)** – The projected total revenue is \$1.5*Million*. The data report has been submitted to LAUSD, that was shared a month ago. Any changes we have will be shared with you in the February Meeting.

- Motion made to approve – Dr. Duran
- Second – Mrs. Youngheim
- Motion Carries (4-0 Yes votes)

**SARC Report** - Our School Accountability Report Card data is based on the previous school year, 2020-2021. New Horizons Charter Academy was closed to in-person instruction from March 2020 to March 2021 due to the COVID pandemic lockdown, therefore, there was no data for ELA and Math *CAASSP* exam because it was not administered. NHCA are 100% compliant with our entire staff of teachers, maintain a 95% attendance rate and have 0 suspensions to report, which is a phenomenal record for two schools.

Dr. Duran – Do we make any mention of chronic absenteeism? Is that something we could add to the summary?

Mr. Thomas – There is a format to this document and while there is a great deal of information shared, we really are only expected to share our attendance process and procedures, nothing more.

- Motion made to approve Dr. Duran
- Mrs. Youngheim
- Motion Carries (4-0 Yes votes)

**COVID-19 Employee Vaccination Policy** – New Horizons Charter Academy has consulted with its HR Legal team at Young, Minney and Corr and with CharterSafe, to develop a comprehensive COVID19 Vaccination Policy. This policy is also in alignment with LAUSD, due to our co-location usage. All employees must have all vaccinations in place by February 1<sup>st</sup>, 2022. All employees at NHCA are currently vaccinated.

- Motion made to approve – Mr. Sams
- Second – Mrs. Youngheim
- Motion Carries (4-0 Yes votes)

### **Executive Director's Report - Week 16 Update**

Active Student Recruiting – We are currently down 30 students and are sending out our instructional aides on a daily basis, passing out flyers at pre-schools, and elementary schools to support our middle school grades, we have had some success in adding new families.

COVID 19 – Reopening School Update Vaccine Mandates – We have had an extension of time, in regards to our middle school students and will not have to demand parents provide vaccines until the next year, although they are still highly recommended.

***K-4 Writing Contest Winners – “Why I love my school...” Prize winners will be recognized in the School Yearbook and receive free dress passes for the week, congratulations to all our budding young writers.***

 ***Classroom Winners*** 

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**Kindergarten – Arpi Davtyan   First Grade – Savannah Menendez-Rickey   Second Grade – Aden Parong  
Third Grade – Elani Nguyen / Maya Fernandez   Fourth Grade – Maria Alekyan**

Meeting adjourned at 6:30 PM

Next Board Meeting – Feb 25th – 5:45 PM

**LEGEND**

<i>Academic Terms</i>	<i>Financial Terms</i>
<i>SARC – School Accountability Report Card</i>	<i>MM – million dollars</i>
<i>ADA – Average Daily Attendance</i>	<i>K – thousand dollars</i>
<i>LAUSD – Los Angeles Unified School District</i>	
<i>CAASSP – California Assessment of Student Performance and Progress</i>	
<i>Prop 39 – Proposition 39 - a school facilities-based initiative</i>	