

New Horizons Board Meeting

June 20, 2019

Present – Richard Thomas, Sandy Mejia, Guillermo Gomez, Geetha Huma, Dr. Castaneda, David Sams, Dr. Duran, Bea Italia, Charlotte Cuevas, Jannet Curiel

Meeting Commenced at: 4:00 PM

Public Comments: - Teacher

Charlotte Cuevas – “My name is Charlotte Cuevas. I would like to have specific guidelines, as to how to spend our individual teacher budget money (Supplies Handout). I have made request for my school funds (currently at \$140) and was denied. I was told the physical year had ended and no more spending would be approved. It has become extremely difficult to keep track of our budget’s and I can share that some teachers do not want to volunteer in *Parent in Action* activities, because they do not see their monies for their classrooms and these monies do not rollover into the next year.

I am requesting the Board’s assistance in providing teachers with specific budget guidelines so that teachers can spend their funds equally, fairly, and without stress.”

Items for Action

Approval of the Previous Board Meeting Minutes (May)

Recommended Changes – *Please share report reported by. Let’s have people have their entire name. Please add the full entitlement of the Department adding the funds. And add the June 1, as opposed to June first, as that is too casual.*

- Motion made to approve – Dr. Duran
- Second – David Sams
- 1 abstention – Dr. Castaneda
- Motion Carries (3 votes)

Monthly Financial Report

May 2019 Financials (Geetha Huma) – “The average ADA is 282, with 93.8% attendance rate. No significant change in revenue forecast at \$4.0 M. Expenses forecasted at \$3.9M, this includes the increase in salaries and expanses for May. A surplus is forecasted for the fiscal year at \$37K. A cash balance is forecasted at \$321K at the end of the fiscal year.”

Dr. Castaneda – “Why is there a still funding under structural changes”

Richard Thomas – “That money cannot be touched, it is earmarked for *structural changes*, changes we cannot make with our landlord’s permission. We have tried to reach out to them multiple times, we have exhausted all our communication resources.”

- Motion made to approve – Dr. Duran
- Second – Dr. Castaneda
- Motion Carries (3 votes)

UnAudited Actual Report – We have received the unaudited actual report and there were no finding reported

Motion made to approve – Dr. Duran

- Second – Dr. Castaneda
- Motion Carries (3-0 votes)

CharterImpact Business Services Contract review and discussion – NHCA has received the new proposed contract from CharterImpact for Business Services provided by our backoffice. This new contract replaces the previous contract dated July 1, 2015. CharterImpact has provided accounts payable services, payroll services, budget services, cash flow, balance sheet and reporting of monthly financials. These services have been provided in a professional manner, and acceptable business practices. The contract outlines the management fees charged the school for such services.

- Motion made to approve – Dr. Duran
- Second – Dr. Castaneda
- Motion Carries (3-0 votes)

ConAPP – We have a balance of \$1,900 that is to be used on professional development. The bulk of this will be spend on sending our teachers to CAASPP training. **For 2019-2020**, We need your approval to receive Title 1, 2 and 4 for the school to receive these funds. Title 4 funds will be spent on technology.

- Motion made to approve – Dr. Duran
- Second – Dr. Castaneda
- Motion Carries (3 votes)

Special Education Performance Indicators – “We are deficit because the of the deficit in our CAASPP testing target. We worked with the COP Office, because two parents opted for students to not take the test. We sent Ms. Mejia to the training, and we will form a plan to help students participate in the test.”

Ms. Mejia – “There is a action plan to have discussions with parents to know what the purpose of the test and share why the accommodations are made during the test.”

Richard Thomas – We will continue to track and monitor students in this process.

- Motion made to approve – Dr. Duran

- Second – Dr. Castaneda
- Motion Carries (3 votes)

Fundraising Guidelines – We will have a written guideline constructed and shared that follow (3) guidelines

1. When funds are generated from an activity, the funds can follow them into the next year.
2. When funds are generated from an event, the teacher will draft a proposal outlining how these funds will be used.
3. The last week of April will be the last month to close out the purchase of supplies, field trips, and purchase orders.

Fundraising Guidelines Protocols (Richard Thomas) – “We will construct a draft for your review, to be shared in our next meeting.”

LCAP (Richard Thomas) – “NHCA will not be going to review the 147 pages, partly because it reviews vast amounts of performance data and it is on our website. This full data set is provided to NHCA Board and public via the oversight visit and on the website and mobile app. We had a huge increase in our ELA and Mathematics scores. This LCAP does not share our 2018-2019 scores, because that has not been shared.

NHCA moved 5 Long Term English Learners out of 11, students who arrived as 4th and 5th graders. There is also a new section that discusses whether you are identified as a CSI school. NHCA was not identified as a CSI school, a school in need of improvement.

The next part focuses on our goals for this year. NHCA met this goal, because our teachers are all credentialed and our analysis is to share, access to standards aligned curriculum, utilizing textbooks that are common core. Goal three is to have a warm and supportive learning environment. Goals number four has to do with parents, their training, communication, the school app, elac meetings, and PIA meetings.”

Dr. Castaneda – “Do we do so in their primary language?”

Richard Thomas – “Yes, NHCA does provide this.”

Dr. Castaneda – “Then let’s say so.”

Richard Thomas – “Goal 6 compares us to comparative schools where NHCA is outperforming most of the schools in our geographic area.”

Approval of LCAP

- Motion made to approve – Dr. Duran
- Second – Dr. Castaneda
- Motion Carries (3-0 votes)

Dr. Castaneda – *It has been a pleasure and have seen this school grow a lot, it has been a pleasure to work with you and to watch the school grow.”*

Richard Thomas – *“We appreciate your thoughtful words, you have been with us, watching us grow and have been a better school for your contributions.”*

Meeting adjourned at 5:00 PM