

New Horizons Charter Academy

**Board Meeting**

*March 1, 2022*

**Board Present** – David Sams (Chair), Dr. Christina Duran, Richard Thomas (ED). Ilana Youngheim, Arsen Alekyan

**Not Present** – Dr. Castaneda

**Public** - Guillermo Gomez, Michael Curry, Geetha Huma C.P.A., Xiomara Medrano, Brian Huff (Eide Bailey Independent Auditors)

I. CLOSED SESSION

*Meeting Commenced at: 5:45 PM*

**Public Comments:** None

**Items for Action**

***Approval of Board Meeting Minutes (Jan. 2022 Board Meeting)***

Dr. Duran – The legend added to these Board Minutes was very helpful.

- Motion made to approve – Dr. Duran
- Second – Mrs. Youngheim
- Motion Carries (4-0 Yes votes)

**Final Settlement Proper 39 (Overallocation)** – Our defined terms of overallocation with the Los Angeles Unified School District call for payment of back invoices for charges for students that did not attend the co-location facility. The collective group of charters agreed on a settlement. NHCA originally owed \$1.27 million dollars in Overallocation penalties.

1. reimbursement – a total payback of \$261,785.43
2. terms – to be repaid over (38) months, through April of 2025
3. monthly payments of - \$6,889.09

Board Motion to Approve settlement agreement and terms:

- Motion made to approve – Dr. Duran
- Second – Mrs. Youngheim
- Motion Carries (4-0 Yes votes)

**Independent Audit Report** (Brian Huff Eide Bailey Independent Auditing)– There were no significant findings that would call for any changes to our report. Other than a few minor changes, this school was given a clean bill of health and has no pending features that need to be shared at this time.

- Motion made to approve – Dr. Duran
- Second – Mrs. Youngheim
- Motion Carries (4-0 Yes votes)

**Monthly Financial Report**

**Dec 2021 - 2022 Financials**

1. Average Daily Attendance at - The average ADA 261, attendance rate at 94.6%.
2. Revenue - forecasted at \$5.4MM, increased from last month of \$38K.
3. Total Expenditures forecasted at 5.0MM, with an increase of \$71K, primarily due to textbooks.
4. Surplus forecasted at \$377K.
5. Ending Funding Balance \$1.9MM
6. Cash Balance \$1.6MM, projected to \$1.2MM, including Prop 39 (Energy Grant).

- Motion made to approve – Dr. Duran
- Second – Mrs. Youngheim
- Motion Carries (4-0 Yes votes)

**Second Interim Financial Report (Geetha Huma)** – The projected total revenue is \$1.5MM. The data report has been submitted to LAUSD, that was shared a month ago.

- Motion made to approve – Dr. Duran
- Second – Mrs. Youngheim
- Motion Carries (4-0 Yes votes)

**Local Control Accountability Plan (LCAP Report)** - Our School Accountability Report Card data is based on the previous school year. LCAP Mid-Year Update as reported to Board

What it is	Focus Area
A comprehensive state plan required of districts and charter schools that details key goals, actions, and budgeted expectations.	Explaining how additional funds for higher need student groups (low income, English Learner and Foster Youth) are utilized.
<b>ESSER III Fund Allocation</b>	
<ul style="list-style-type: none"> <li>• Student and Staff Covid 19 Testing and Nurse Services</li> <li>• Tutoring Services</li> </ul>	<ul style="list-style-type: none"> <li>• Professional Development</li> <li>• Technology and Educational Software</li> </ul>

There are several pages with no data, since the CAASSP exam was not given. We are 100% compliant with our entire staff of teachers, maintain a 95% attendance rate and have zero suspensions to report, which is a phenomenal record for two schools. NHCA will have to use NWEA MAP testing results as the Verified Data for the upcoming Oversight Visit and LCAP review of growth.

Mr. Thomas – There is a format to this document and while there is a great deal of information shared, we really are only expected to share our attendance process and procedures, and the budget updates for the LCAP priorities outlined in the LCAP 2021.

- Motion made to approve Dr. Duran
- Seconded Motion - Mrs. Youngheim
- Motion Carries (4-0 Yes votes)

### **Executive Director's Report**

Active Student Recruiting – We are currently down thirty students and are sending out our instructional aides, daily, passing out flyers at pre-schools, and elementary schools to support our middle school grades, we have had some success in adding new families. We recently attended a *Public-School Enrollment Faire*, in Pacoima, and our staff conducted a spirited booth to try and recruit new students. Our goal is to raise our enrollment numbers to 285-290.

COVID 19 School Updates – NHCA and all other schools in the district have been given an extension of time, regarding our middle school students' vaccinations and will not have to demand parents to provide vaccines until the next year, although the vaccines are still highly recommended. LAUSD has agreed with the LA County Dept of Health and agreed to lift the outdoor mask mandate. NHCA has complied with this update and has lifted the mask mandate for outdoors. NHCA will discuss future indoor mask mandates, as they are shared by the County Department of Health.

LAUSD Visit – Our review will be conducted on April 27<sup>th</sup>, and will be completed via zoom, we are preparing for this visit and feel confident we are prepared to maintain our record of high scores for compliance.

***K-4 Writing Contest Winners – “Why I love my school...” Prize winners will be recognized in our School Yearbook and receive free dress passes for the week, congratulations to all our budding young writers.***



### ***Classroom Winners***



**Kindergarten – Arpi Davtyan   First Grade – Savannah Menendez-Rickey   Second Grade – Aden Parong  
Third Grade – Elani Nguyen / Maya Fernandez   Fourth Grade – Maria Alekyan**

Meeting adjourned at 6:30 PM

Next Board Meeting – April 27 – 5:45 PM

LEGEND

<i>Academic Terms</i>	<i>Financial Terms</i>
<i>SARC – School Accountability Report Card</i>	<i>MM – million dollars</i>
<i>ADA – Average Daily Attendance</i>	<i>K – thousand dollars</i>
<i>LAUSD – Los Angeles Unified School District</i>	
<i>CAASSP – California Assessment of Student Performance and Progress</i>	
<i>LCAP – Local Control Accountability Plan</i>	
<i>Prop 39 – a school facilities-based initiative</i>	
<i>Prop 39 – a reallocation of funding for previous years rent to LAUSD</i>	
<i>ESSER – Elementary and Secondary School Emergency Relief Funds – Aid provided to school districts to support school health and safety protocols, including masking.</i>	