

New Horizons Charter Academy

Board Meeting

June 22, 2021

Board Present – David Sams (Chairman), Dr. Christina Duran, Stephen Rinka, Esq., Richard Thomas (ED).

Not Present – Dr. Castaneda

Public - Guillermo Gomez (Assistant-Principal), Geetha Huma C.P.A.

- I. CLOSED SESSION
 - a. Performance Evaluation Executive Director
 - b. Facilities - Conference w/legal counsel – Anticipated Litigation

Meeting Commenced at: 6:45 PM

Public Comments: None

Items for Action

Approval of Board Meeting Minutes (June 5th 2021 Board Meeting)

- Motion made to approve – Stephen Rinka
- Second – Dr. Duran
- Motion Carries (3-0 Yes votes)

Approval of New Board Member (Ms. Ilana Youngheim)

- Motion made to approve – David Sams
- Second – Dr. Duran
- Motion Carries (3-0 Yes votes)

Review and Approval of Parent Improvement Policy

Parent Involvement Policy

- Motion made to approve – Stephen Rinka
- Second – Dr. Duran
- Motion Carries (4-0 Yes votes)

Review and Approval of 2021-2022 School Calendar

- Motion made to approve – David Sams
- Second – Dr. Duran
- Motion Carries (4-0 Yes votes)

Review and Approval of 2021-2022 ConApp

- Motion made to approve – David Sams
- Second – Dr. Duran
- Motion Carries (4-0 Yes votes)

Review and Approval of LAUSD Oversight Visit Report

LAUSD Oversight Visit Team conducted a remote site review of the four major categories under review – Governance, Student Achievement, Operations and Fiscal Oversight. NHCA scored Governance (4), Student Achievement (3), Operations (3) and Fiscal Oversight (4). LAUSD indicated that NHCA was a model school and that the observations of classroom instruction was outstanding, seamless engagement between distant learning and in-person instruction.

- Motion made to approve – David Sams
- Second – Dr. Duran
- Motion Carries (4-0 Yes votes)

Monthly Financial Report

May 2021 Financials

1. Average Daily Attendance at - The average ADA is 267, down from 272 last year, for an average daily attendance of 90.8%.
2. Revenue - is forecasted at \$4.6MM, decreased from last month. Mainly due to prior state funding adjustments – mainly due to Payroll Protection Program (PPP) loan forgiveness \$374K
3. Total Expenditures forecasted at \$3.7MM, including increase in office expenses, including increases in software purchases, IT, consulting, data services and decreases in nutrition and interest expenses
4. Surplus forecasted at \$874K, with a fun ending balance of \$1.3MM
5. Cash Balance – as of May will be at \$856K, projected at \$694K by fiscal year ending, including \$151K of state Covid Relief grant (SB 86) and AR sales of \$96K deferral financing

Richard Thomas – Our IT expenses are because we went into live instruction in April, especially with our 6-8th graders who use calculators for more complex mathematics. We also added addition of in-person instruction at both campuses.

Fund Balance – projected at \$1.3MM

Cash Balance - \$856K

Motion made to approve May 2021 Financials – Dr. Duran

- Second – Stephen Rinka
- Motion Carries (4-0 Yes votes)

Local Control Accountability Plan (LCAP) – This is a summary of our school plan, beginning with general information, improvement goals, dashboard data, a report on our greatest school successes, greatest needs, a review of our Positive Behavioral Intervention Supports (PBIS) with no suspensions, our challenges with chronic absenteeism, our data summaries, and general school information sharing

- Our rigorous course of study – with actions
- Closing the Achievement Gap – with actions
- Increasing stakeholder engagement (via social media, and parent surveys – with 9 actions)

Motion to Approve LCAP 2021 – Dr. Duran

- Second Mr. Sams
- Motion Carries – (4-0 Yes votes)

Request for (5) Additional Days above 210 Work year Calendar for Executive Director paid at daily rate

Dr. Duran – I would like to move that we include a stipend for Mr. Gomez and the office Manager in this. The entire office staff should receive this stipend, the Office Manager, the Attendance Clerk, the IT gentleman, the entire team.

Mr. Sams – I thoroughly agree, there should be recognition for their efforts in a difficult year.

Approval of 5 Extra Days paid at Daily Rate for Executive Director/Principal Mr. Thomas

Approval for \$500 stipend for Administration and Office Support Staff

- Motion by Dr. Duran
- Second by Mr. Sams

Motion Carries (4-0 Votes)

Executive Director's Report

Current Instruction - NHCA has merged in-person classes, due to attendance small attendance it was practical to do so, given the volume of students attending both cohorts. We are currently providing summer school in grades 2-8 to many at-risk students.

School Opening in August - NHCA will return with live instruction in August. Regular in-person instruction for all students will take place Monday - Friday. We intend to have all kids in session over the Fall. We had an outstanding oversight visit, a fantastic graduation for students. Thank you to Mr. Rinka supporting us for several years.

Appreciation for Board Member Stephen Rinka

Mr. Thomas – It has been quite a journey and we deeply appreciate your contribution to our school, our kids and our community. Your contributions helped make our school grow tremendously, thank you.

Mr. Sams – We are going to miss you Stephen, from the time that arrived until now, I know we are financially in a much better place, largely due to your efforts.

Meeting adjourned at 7:00 PM

Next Board Meeting – August 31, 2021