

New Horizons Charter Academy

Board Meeting

February 2, 2021

Board Present – David Sams (Chair), Stephen Rinka Esq., Dr. Christina Duran, Richard Thomas ED
Not Present: Dr. Mario Castenada

Staff / Public - Xiomara Medrano, Bea Italia, Guillermo Gomez, Dolores Roque, Geetha Huma C.P.A.
Katie Liehti, Michelle Cheng, Arlith Scottie.

I. **CLOSED SESSION** – No closed session held today.

Zoom Meeting Commenced at: 3:00 PM

Public Comments: - None

Items for Action

Approval of Board Meeting Minutes (December Board Meeting) with revisions made:

- Motion made to approve – Dr. Christina Duran
- Second – David Sams
- Motion Carries (3 votes)

Approval of Board Meeting Minutes (October Board Meeting) with revisions made:

- Motion made to approve – Dr. Christina Duran
- Second – David Sams
- Motion Carries (3 votes)

Monthly Financial Report

December Financials (Charter Impact)

The average enrollment and Average Daily Attendance (ADA) is at 294 and 267. Average attendance rate is at 90.7%. Attendance and ADA will not affect the revenue. This will not impact revenue, because schools are currently being supported by the hold-harmless clause for student attendance during the Covid-19 pandemic.

1. Revenue forecast for the year at \$4.2 M, based on last year's ADA which is not a significant change, the only change is the addition of the STEPS Grant (Emergency Preparedness) from LAUSD, an addition of \$8,000. After School Education and Safety Program (ASES) was created to create incentives for locally-driven Expanded Learning programs, to include after-school programs to provide academic and literacy support and safe, constructive alternatives for youth. ASES was recognized in the current year in that it increased NHCAs revenue to approximately \$40K.
2. Expenses forecasted at \$3.7M, Learning Loss Mitigation Funds (LLMF) which is from the Coronavirus Aid, Relief, and Economic Security (CARES) Act Funding. Sub services also increased, as they correspond to Special Education expenses from services provided by Cross Country and there are additional cost for the after school program, Think Together.
3. Surplus forecasted at \$474K and ending fund balance at \$952K. The cash surplus is about \$797K and will be projected to be at about \$973K by the end of the fiscal end, including deferral financing at 6% interest rate. year.
4. Revenue is being forecasted at \$4.2M which is an increasing of \$40K due to Education and Safety Program (ASES) which is being led by Think Together which is a 3rd party company.
5. Additional Budget proposals that includes COVID-19 Relief Funding and restoring the 2020-21 revenue pull-out which is cost of living expenses adjustments and funding the re-opening of schools by Governor Newsom. These proposals are not fixed and are changing for next years funding.
6. Your cash balance as of October is slightly under \$797K, and projected at \$972K which includes financing for the deferral financing @ 6% interest rate.

Executive Report

School Accountability Report Card (SARC) Report 2019-20-

The SARC for the 2019 school year has to be submitted to the Los Angeles County Office of Education (LA COE) and to the California Department of Education (COE). The SARC is a profile for New Horizons Charter Academy (NHCA) that details the following: Demographic data, School safety and climate for learning information, Academic data, School completion rates, Class sizes Teacher and staff information, Curriculum and instruction descriptions, Postsecondary preparation information, Fiscal and expenditure data. In the area of teacher information, all teachers have appropriate assignments and all are

credentialed. The facilities portion of the SARC describes our facilities are. In good standing. The assessment section of the SARC the 2019-20 shows a “Non-Applicable (NA)” for the California Assessment of Student Performance and Progress (CASSP) test due to COVID-19. There is no data at the moment. The CAASPP data the 2019-20 school was great. We outperformed all the resident schools in the area. The SARC the continues to provide data on dropout rates (we do not have a high school), suspension rates. NHCA has no suspensions for 2018-19 and 2019-20 all thanks to Positive Behavioral Intervention Systems (PBIS) in place. The School Safety Plan, salaries, etc... is delineated too.

- Motion to approve- Mr. David Sams
- Second- Mr. Stephen Rinka
- Motion Carries- (3 votes)

Application / Board Resolution for Charter School Capital (CSC) Factoring Program-

Funding estimate for the factoring for the 3 months (February, March, April) which are the deferrals for September, October, November. Original funding was for 663K a net amount 649K. Originally there was an approval for funding of 649K factoring with Charter School Capitol (CSC). The finances have changed since the approval due to budget changes and thus only have to fund \$347, 943K for the 3 months of deferral. Funding will take place at the end of February that will allows to get through months of deferment of the LCFF money that is coming from the state. The money will get paid back when the state pays back the school for the February deferrals and thus the state will pay that money in November. CSC will take the funds back in November. The March deferrals will get paid in October and April will be paid back in September. The money will be intercepted by CSC so NHCA does not have to intercede. This will cost \$18,057. \$ 3K will be donated back to the school leaving a balance cost of \$13,057.

- Motion to approve- Mr. Stephen Rinka
- Second- Mr. David Sams
- Motion Carries- (3 votes)

Co-Location Mitigation of Overallocation Penalties (Proposition 39) – LAUSD is charging NHCA 150,00K for 200 students not present at Fair Avenue campus. NHCA is proposing to pay 20K of the 150K charge. The 2017-18 school year charged NHCA 343K, NHCA is proposing to pay \$58K. In 2018-19 LAUSD charged 362K and NHCA is proposing to pay 59K. The total is \$857K for the 200 students that attend. NHCA is proposing to pay LAUSD \$137K.. This has no bearing on LAUSD not offering the location to us anymore. NHCA will continue to serve students at Fair Avenue.

Budget Brief 2021- With deferrals in the future NHCA categorical funds however in the present time we are waiting. We are waiting for more information by the next board meeting.

Covid-19 Safety Plan- The following items were shared with the California Office of Education and Los Angeles County of Public Health and LAUSD. NHCA has outlined the health and safety guidelines, reopening models (in-school, hybrid, and distant learning). Hybrid learning is the 50/50. 50% of the students attend NHCA on Mondays and Wednesdays and the other 50% on Tuesdays and Thursdays. Distant

learning is what is occurring at the moment and in-school 100% of the students attend 5 days/week. Operations plans follows LA county's reopening protocols of K-12 schools. The following protocols are being followed by NHCA:

1. Social Distancing- Desks are 6ft apart, all have screen/sneeze guards, hand sanitizer, wipes
2. Bathrooms- Reconfiguration (stalls are separated by 6 feet, only 2 students allowed and they will be escorted to and from the restroom).
3. Water Fountains- Reconfiguration; distribution of water bottles
4. Students will not share any technology or materials
5. Purchase of PPE equipment has been bought (face shields, gloves, masks)
6. Currently we are serving the maximum number of allowed students. The only students that can attend campus are high needs students (Special Education, English Learners, etc...). NHCA is following the cohort model 1 (Mondays and Wednesdays) and 2 (Tuesdays and Thursdays). No more than 12 students can attend at a single time.
7. All HVAC ventilation has been upgraded
8. Janitorial services will be 3 times per day; currently they come 2 times per day
9. All faculty, staff, parents, and students will check-in via the Brightwheel Application which prompts them to answer Covid-19 pre-screening questions.
10. Every Thursday, Covid-19 testing takes place on campus to all faculty and staff on campus.

Covid-19 Updates and Reopening Framework- NHCA has prepared the school site to reopen. NHCA will follow all guidelines mentioned. Reopening cannot occur if cases go beyond 25/100,000 for 5 consecutive days.

Meeting adjourned at 4:26

Next Board Meeting – March 2021