

## **`New Horizons Board Meeting**

*February 26, 2018*

*Present – Stuart Cano, Dr. Duran, David Sams, Stefan Rinka Richard Thomas, Sandy Mejia, Guillermo Gomez, Geetha Huma, Bea Italia,*

*Parent Present: Karen Guevarra*

*Meeting Commenced at: 04:15PM*

**Public Comments:** None.

### ***Approval of the Previous Board Meeting Minutes (January)***

- Motion made to approve – Dr. Duran
- Second – David Sams
- Motion Carries (4 votes) 4-0

### **Monthly Financial Report**

**2<sup>nd</sup> Interim Financials** (Charter Impact Geetha Huma) – Some highlights for January are an average attendance of 295.

Mr. Thomas – “We have added an additional six students within this week alone, and we will be able to boost these student numbers in March.

Geetha – Revenue is forecasted at \$4 million dollars. The average ADA is at 288, with an attendance rate at 96%.

Mr. Thomas – The LAUSD strike did affect our attendance, as did the severe weather, even during the strike. Given the amount of January sickness amongst students, which has extended over these two months, this did effect our overall attendance.

Stuart Cano – How did the overall strike effect our attendance?

Mr. Thomas – There were strike members who pitched tents at the Fair Avenue site, so this made some parents uncomfortable, but the weather was more of a concern, and I think many parents kept their kids home because of those conditions. We had strike phone calls amongst the charter school leaders to combine forces against the UTLA strikers against our parents.

- Planning Grant – We were granted \$50,000 for the construction of our future high school. This money will be used to advertise and develop the construct of our future charter.
- Expenses – Prop 39 was charged with \$21,000 to help renovate and reduce the electrical footprint for this building. As of this time, we have not received permission from Mrs. Kumar and Dharma Holdings to complete this work.

Stuart Cano – How does the consultant firm get paid, what are the billable hours?

Richard Thomas – The firm actually takes 10% if these funds to write and have this grant approved. Beyond this, the rest of the funds are contributed toward the ability to make the building more efficient through solar panels and similar features.

Geetha Huma – The fund balance is \$805,000, with January cash balance of \$236,000.

#### **Approval of the January Financials**

- Motion made to approve – David Sams
- Second – Dr. Duran
- Motion Carries (4 votes) 4-0

#### **2<sup>nd</sup> Interim Financials** – These are 10 pages of restricted financials

- Motion made to approve – David Sams
- Second – Dr. Duran
- Motion Carries (4 votes) 4-0

**ConAPP** – Quite often this is spent toward certificated salaries, and the program requirements are designated for additional monies toward professional development as well.

- Motion made to approve – David Sams
- Second – Dr. Duran
- Motion Carries (4 votes) 4-0

**Low Performing Student Block Grant** – This category excludes socially economically disadvantaged, SPED, and English Learners. We have four kids that fall under this category, and the funds that are dedicated to their support is \$7,500. We choose to invest in future PBIS training and extending our commitment to being a Positive Behavior Interventions and Supports (PBIS) school. The remaining \$3,000 will go toward purchasing our Cloud9 program that promotes high character traits, such as kindness, friendship, respect, etc. We will use the balance of funds on Freckle, a digital program that is used to support students in both ELA and mathematics.

- Motion made to approve – David Sams
- Second – Dr. Duran
- Motion Carries (3 votes) 3-0

**Revision to our Uniform Complaint Procedures (UCP)** – The only change we are adding an additional step, as brought to our attention from the LAUSD oversight visit. If an employee or parent feels that their complaint was not reviewed and investigated completely by the New Horizons Charter Academy Board and Executive Director, they may appeal directly to the:

**California Department of Education  
1430 N. Street  
Sacramento, CA 95814-5901**

- Motion made to approve – Dr. Duran
- Second – David Sams
- Motion Carries (3 votes)

### **Executive Report**

**Prop 39 Report** – There was agreement, for the first time on our numbers at 299. This essentially allows us to have access to (14) classrooms at Fair Avenue, (12) classrooms and (2) designated offices.

Meeting Adjourned at 5:44pm

### **Closed Session**

#### ***Open Session:***

Executive Director Contract discussed and reviewed for completeness and reasonableness. The term for contract for July 1, 2020 to June 30, 2023. Salary for new contract will reflect gross base salary of **\$173,587.72** starting July 1, 2020, which represents a 6% increase (\$9,825.72) on the gross base salary of **163,762 from contract year 3 of July 1, 2019**. Subsequent years there is an increase of 7% (\$12,151.14) on gross base salary to **\$185,738.86** as of July 1, 2021, with an increase of 7% (\$13,001.72) on gross base salary to **\$198,740** as of July 1, 2022, to be paid semi-monthly, subject to all regular withholdings. Contract reflects a master's stipend of \$1,500 per year, which is the same as all certificated employees of New Horizons Charter Academy. Health Benefits include an \$1,100 monthly benefit towards costs of health, dental and vision benefits. Life insurance coverage of \$50,000, which is consistent with all full-time employees. \$50 stipend towards cost of cell phone use. Monthly costs associated with membership in ACSA. The Board reviewed comparable compensation relative to scope of work and enrollment. The Executive Director/Principal has extensive scope of work which not only includes job responsibilities of an Executive Director, but includes job responsibilities of a Principal/Chief Academic Officer, Chief Operational Officer/Director of Operations, Chief Information Officer and Human Resources Director. Mr. Thomas has performed the array of job duties in an excellent manner and this unique combination of job duties warrants the contracted salary.

Board Vote:

Motion to Accept and ratify the contract for Executive Director/Principal for 2020-2023 School Years.

Motion made to Approve – Mr. Rinka

Motion seconded by Dr. Duran

Motion Carries – Vote 3-0