

New Horizons Board Meeting

May 21, 2019

Present – Stuart Cano, Dr. Duran, Dr. Castaneda, David Sams, Stephen Rinka, Richard Thomas, Sandy Mejia, Guillermo Gomez, Geetha Huma, Bea Italia, Jannet Curiel

Meeting Commenced at: 04:17 PM

Public Comments: None.

Approval of the Previous Board Meeting Minutes (March)

- Motion made to approve – Stuart Cano
- Second – David Sams
- Motion Carries (3-0 votes)

Monthly Financial Report.

Approval of the March Financials (Geetha Huma) – “P2 Average Daily Attendance is 282m below budget at 309. Revenue is forecasted at \$4.0 million, including ASES revenue of \$148K including ASES expenditures. Attendance is 93.8, slightly below 95% from before. Revenue for both apportionments is \$148K, with prior year Title II at \$4K. Your expenses were forecasted at \$3.9 million. Prop 39 clean energy funds must be spent or encumbered by June 30, 2019. - \$18K. “

- Motion made to approve – David Sams
- Second – Dr. Duran
- Motion Carries (4-0 votes)

Stuart Cano – “Where are we with this, why have we not spent these funds?”

Richard Thomas – “The concern that has been brought to us is the upkeep, who will pay for this in the future? The Kumars also wanted to have a foreman present for the work and we had our attorney call and agree to this request. There are great advantages to advancing this project, it will increase the value of the building lower our energy footprint and monthly utility costs.”

Geetha Huma – Your fund balance is \$740,000. You will carry \$200,000 in cash for the next year.

- Motion made to approve – David Sams
- Second – Dr. Duran
- Motion Carries (4-0 votes)

Budget for 2019 – 2020 - “We anticipate three less teachers on staff next year. The subservice agreement has decreased by \$20,000, which was an expense for Prop 39. Everything else will remain fairly flat, if you stay at an attendance ADA of 300. One thing to look at is the monthly cash, it begins to dip in the second to third month, until your funding comes in later in the year.”

Dr. Duran – “Does this include the carryover? Why is there a negative balance?”

Geetha – “This is a matter of timing when the funding comes in from the state. It is always like this at the beginning of the year, until those funds kick-in.”

Preliminary Budget 2019 – 2020

- Motion made to approve – Dr. Duran
- Second – David Sams
- Motion Carries (4-0 votes)

General accounting Procedures (Geetha) – The LAUSD visit did suggest we make a few changes for our accounting procedures,

- particularly you spend money for on-line subscriptions. You need to request confirmation of the contracts for future orders.
- The second item is if you receive a bad check, you go back to the parents to cover the cost of fees for non-sufficient funds (the return check fees).
- The third item is the meal purchase policy, for teachers when there is money spent during events, this must be accounted for.
- The school must also demonstrate that we have received the most competitive bids for all goods and services, updates to procurement procedures

Richard Thomas – “Our independent auditors have never found anything, but we are adding this to stay in compliance.”

Revised General Accounting Policies and Procedures

- Motion made to approve – David Sams
- Second – Stuart Cano
- Motion Carries (4-0 votes)

Executive Report – We will begin CAASSP testing following the holiday. This is always a challenge, but we are trying to do their best, being that the test is so much harder now and the traditional bubble test has been reduced to 20% of the revised test, our staff is looking forward to that.”

Annual LAUSD Oversight Performance Report – New Horizons Charter Academy received the Oversight Report from LAUSD Annual Review. NHCA receive scores of 4/4 in both Governance and Fiscal Operations, and scores of 3/4 in Student Achievement and Educational Performance and Organizational Management, Programs and Operations.

Noted comments for Student Achievement/Educational Performance – EL Reclassification rate lower than Resident Median Schools, At-Risk EL rate is higher than Resident Median Schools, Long-term EL rate is higher than Resident Median Schools.

Noted comments for Organizational Management and Operations – Disproportionality rate for suspensions of students with Special Needs was higher than expected. One student was main reason for spike in suspensions.

No Corrective Actions were requested for any of the 4 Categories review. School Board reviewed report and discussed each section and had no further discussion points. Board stated they were very satisfied with the outcome of the review and that the school was operating to its capacity in many areas.

The visiting review team was delighted with their visit. It was shared by LAUSD, that in their words,

“This is a model school.”

“We are completing much of our work, because the binders are very easy to read.”

This is a testament to our whole team, Mrs. Mejia constructing our SPED binders and Chris Lanehart, our STEM Coordinator compiled our data assessments across multiple content areas. They were very impressed with the student work posted at both schools, especially the Middle School. Middle Schools traditionally do not post a great deal of student work and the team was very impressed with the student work displayed

School Carnival – Our annual Carnival will be held on June 1st, our Parent President Mrs.Curiel has been involved with several parents to help make this a successful fundraiser that will support teachers at both schools.

Father / Daughter Dance – In celebration of Father’s Day, we will be hosting a Father / Daughter on June 6th. We made \$275 on the last family dance, so we expect to have the same result for this one.

Graduation Day is June 12th - Two different grades, both 5th and 8th grade, we invite you to attend both events. The last day of school is June 13th.

ELPAC – We concluded ELPAC testing and we would like to recognize the team that completed that work in such a timely manner. We traditionally have a reclassification rate that is double what LAUSD has, so we look forward to seeing those results and will share them with you when they arrive.

New Board Member – Jackie Goldberg has won the District 5 seat and she will be filling in the seat vacated by special election. The state is also proposing several upcoming renewals and petitions. There are three assembly bills and one senate bill. These may or may not be voted on, because the *Governor’s Task Force* is in play, and without their backing many of these bills may not get voted on.

Closed Session Vote - Meeting adjourned at 5:10 PM

Open Session – 6:18pm

Board Votes to approve 13 additional work days paid at daily rate for Executive Director who has worked 13 Days past 210 calendar days per contract.

Executive Director – Additional 13 days pay past 210 contract days

- Motion made to approve – David Sams
- Second – Stuart Cano
- Motion Carries (4-0 votes)